

 Hamburger Containerboard PRINZHORN GROUP <i>We will.</i>	QM - Form Paper for Recycling acceptance conditions	01.09.2026
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General Paper for Recycling Acceptance Conditions

**W. Hamburger GmbH,
Hamburger Rieger GmbH,
of Hamburger Rieger Gelsenkirchen GmbH
and Hamburger Hungaria GmbH**

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1 Scope of application

- 1.1 These General Terms and Conditions of Acceptance of Paper for Recycling ("GTC") and their appendices are an integral part of all legal transactions relating to deliveries of Paper for Recycling to W. Hamburger GmbH, Hamburger Rieger GmbH, Hamburger Rieger Gelsenkirchen GmbH and Hamburger Hungaria GmbH (all generally referred to as AG). They apply to all AGs, unless special regulations are provided for individual AGs below. The contractual partners of the AG are usually referred to as suppliers.
- 1.2 Regulations deviating from these "GTC" shall only apply to the extent that the Client expressly declares this in writing. Deviating terms and conditions of the suppliers will not be accepted, even without explicit objection. This shall also apply in particular if the Client accepts the delivery without reservation and/or makes payments without objection in knowledge of the suppliers' deviating conditions.
- 1.3 The "GTC" shall take precedence over the currently valid (General) Terms and Conditions of Purchase of the AG, which can be accessed under www.hamburger-containerboard.com , i.e. the provisions of the (General) Terms and Conditions of Purchase shall otherwise apply.
- 1.4 The acceptance of the order by the suppliers shall also be deemed to be acceptance of the "AAB".

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2 Quality requirements for the delivered Paper for Recycling

2.1 The Paper for Recycling delivered must meet the following quality criteria:

According to VDP list ¹⁾ valid version	According to the list of European standard grades EN 643 ²⁾ in the current version		Quality criteria
B 10	1.01.00	Sorted mixed Paper for Recycling	Mixture of different types of paper, cardboard and cardboard. Non-paper components: max. 1.5% Undesirable materials: max. 3%
B 12	1.02.00	Sorted mixed Paper for Recycling	Max. proportion of newspapers and magazines: 40% Non-paper components/rubbish < 1.5% Moisture content according to standard max. 10% + factory-specific tolerance*
H 12	1.03.00	Greyboard	Non-paper components/rubbish < 1% Moisture content according to standard max. 10% + factory-specific tolerance*
B 19 / B 19S	1.04.00	Department Store Paper for Recycling/ Old corrugated cardboard packaging	Minimum proportion of corrugated cardboard: 70% no graphic papers Non-paper components / rubbish < 1.5% Moisture content according to standard max. 10% + factory-specific tolerance*
	1.05.00	Department store Paper for Recycling/ old corrugated cardboard packaging	Minimum corrugated cardboard: 90% no graphic papers Non-paper components / rubbish < 1.5% Moisture content according to standard max. 10% + factory-specific tolerance*
D 39	1.11.00	Deinkingware	Assorted graphic paper, at least 80% newspapers and magazines. At least 30% newspapers and 40% magazines must be included. Print products that are unsuitable for deinking are limited to 1.5%. Non-paper components: max. 0.5% Undesirable materials: max. 2.5%
O 14	2.03.01	Woody white chips with a slight pressure	No adhesive backing; free of wet-strength and solid-coloured papers, whiteness: ISO-Brightness 2470-1 C/2: min. 58% Moisture content: max. 9%
Q 14	3.04.00	Wood-free white shavings with light pressure	No adhesive backing, free of wet-strength and solid-coloured papers, whiteness: ISO-Brightness 2470-1 C/2:: mind. 67% Moisture content max. 9%
K 22	3.05.00	White files, wood-free	Assorted, uncoated, white wood-free printing and writing papers, printed, free of cash registers, carbon paper and non-water-soluble glue; may contain a maximum of 5% wood-containing papers. Non-paper components: max. 0.5% Undesirable materials: max. 1%

1) published by the Association of German Paper Factories e.V.

2) "European List of Standard Grades of Paper and Board for Recycling "

K 02	3.10.00	Multi-print	Wood-free, coated paper with light pressure, as sheets or edge sections, free of wet-strength or solid-coloured paper Non-paper components: max. 0.5% Undesirable materials: max. 1%
T 14 / CEK with light pressure	3.12.00	White multi-layer cardboard with light pressure	Sections of unused, white multi-layer cardboard with a light pressure, wood-free or wood-containing layers, but no grey and brown layers Non-paper components: max. 0.25% Undesirable materials: max. 0.5%
T 14 / CEK white	3.13.00	White multi-layer cardboard unprinted	Sections of unused, white, multi-layer paperboard, containing wood-free or wood-containing layers, but not grey and brown layers whiteness: ISO-Brightness 2470-1 C/2: min. 65% Non-paper components max. 0.25% Undesirable materials max. 0.50% Moisture content: max. 9% Resolution time 1 minute
P 22 / P 23	3.14.00	White, unprinted newsprint without glue	whiteness: ISO-Brightness 2470-1 C/2: min. 62%, target 65% ash content: max. 30% Moisture content: max. 9% Resolution time max. 1 min., no thermal paper
	3.15.00	White, unprinted paper, wood-based, without glue	
S 12	3.16.00	White, coated paper, wood-free, without adhesive backing	Unprinted whiteness: ISO-Brightness 2470-1 C/2: min. 84% Ash content: max. 30% dissolution time max. 1 min., otherwise speckling will form; no thermal paper
R 12	3.18.01	Wood-free white, uncoated shavings, unprinted	No adhesive backing, no coated paper, whiteness: ISO-Brightness 2470-1 C/2: min. 84% , ash content: max. 20%; Moisture content max. 9% Dissolution time max. 1 min., otherwise speckling; no thermal paper
Bleached sulphate cardboard unprinted	3.19.00	Bleached sulphate board unprinted	Unprinted sheets of bleached sulphate cardboard, without glue, plastic-coated or waxed materials Non-paper components max. 0.25% Undesirable materials max. 0.50% Moisture content: max. 9%
W 41	4.01.00	Unused corrugated cardboard	Non-paper components/rubbish 0.25% Free of rinds and husks Moisture content according to standard max. 10% + factory-specific tolerance*
	4.01.01	Unused kraft corrugated cardboard	Unused corrugated cardboard / Fluting of CTMP non-paper components / Rubbish 0.25% Moisture content according to standard max. 10% + factory-specific tolerance*
W 62	4.02.00	Used kraft corrugated cardboard 1	Non-paper components/rubbish < 1% Moisture content according to standard max. 10% + factory-specific tolerance*
W 52	4.03.00	Used kraft corrugated cardboard 2	Non-paper components/rubbish < 1% Moisture content according to standard max. 10% + factory-specific tolerance*

V 11	4.04.00	Used Kraft Paper Bags	Clean, used kraft paper bags, wet-strength and non-wet-strength
W 12	4.06.00	Used Kraft Paper	Kraft paper and cardboard, used, natural-coloured or light-coloured. It can be printed or unprinted Non-paper components max. 0.50% Undesirable materials max. 1% Moisture content: max. 9% Resolution time 7 minutes
W 13	4.07.00	Unused Kraft Paper	Shavings and other kraft paper and paperboard, unused, natural-coloured Non-paper components max. 0.50% Undesirable materials max. 1% Moisture content: max. 9% Resolution time 5 minutes
A 00	5.01.00	Paper for Recycling, mixed	Mixing of different types of paper from groups 1 - 5 Non-paper components max. 3% Undesirable materials max. 3%
Special grade C Location Trostberg		wood-free, white, uncoated Exercise books (shavings), lined and wood-free, white, uncoated exercise books (shavings) lined and squared, without cover	No adhesive backing, no coated paper, whiteness without UV: at least 84% Ash content: max. 20%; Moisture content max. 9% Dissolution time max. 1 min., otherwise speckling; no thermal paper
F – Quality A Printing waste Location Spremberg		at least 50% printing waste (3.02) predominantly wood-free; Remainder consisting of: max. 10% multi-print 3.10.00, Deinkingware 1.11.00, Illushavings 2.03.01, CEK with light pressure 3.12.00, CEK white 3.13.00 Moisture content max. 11%	no cardboard, grey cardboard and brown papers; no coated papers (e.g. frozen packaging); max. 10 % multi-print 3.10.00; no corrugated cardboard, adhesive backing, photo bags, cardboard packaging, plastic, wax, baking paper, oil penetrated material, NCR, thermal paper, wet-strength material, PE and plastic-coated material, foil, no solid-coloured paper

***Factory-specific measurement tolerances for moisture content:**

- Pitten: 10% (lt. EN 643) + 2% (NIR – Near Infrared System)
- Dunaujvaros: 10% (according to EN 643) + 5% (humidity measurement frame)
 - Exceptions are the grades 4.01, 4.02 and 4.03, for whom 2% measurement tolerance is applicable.
- Trostberg: 10% (lt. EN 643) + 2% (EMCO System)
- Gelsenkirchen: 10% (lt. EN 643) + 2% (EMCO System)
- Spremberg: 10% (lt. EN 643) + 2% (EMCO System)

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2.2 Non-paper components (rubbish) within the meaning of point 2.1 are the requirements of EN 643 in the current version as well as:

- Bitumen
- Chemicals
- Glass/ Textiles
- Wood/sand and building materials
- Metal / Plastic
- synthetic materials
- synthetic papers
- Wax
- Other hazardous waste (health protection)

2.3 The following types of paper and cardboard do not meet the quality requirements and are therefore not accepted without exception:

- Paper for Recycling from multi-component collection
- Paper for Recycling from waste disposal plants
- Banknote paper
- Bags for soup and instant drinks
- Bituminous papers
- Office Folders
- Emballagen
- Labels, Label Backing Papers
- Liquid carton (Tetrapak)
- Used Tissue Papers
- Sleeves
- Edge protection
- Adhesive and bookbinding spines, pressure-sensitive adhesives
- Papers containing glue
- Carbon Papers
- Power Bags
- Lacquer – ice cream and chromo paper
- Magnetic stripes on punched cards
- Metallized wrapping paper
- Paper for Recycling contaminated with chemicals
- Paper for Recycling contaminated with food
- Wet-strength papers
- NCR Paper
- Surface-coated papers and cardboard grades
- Oil paper
- PCB containing papers
- Parchment, glassine or parchment replacement paper
- Silicone Paper
- Wallpaper, wax or décor papers
- Wax paper
- Cigarettes – filter paper
- Bags with film coating and poorly soluble materials

2.4 In addition, waste from hospitals and nursing homes as well as waste containing harmful or radioactive substances will not be accepted. The same applies to substances that originate from radioactively contaminated sources.

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3 Requirements for packaging, loading and means of transport

3.1 The "Transporeon" system must be used at all locations for time slot bookings.

3.2 The AG only accepted perfectly pressed and stackable bales. **By arrangement** , rolls can also be delivered to the Trostberg locations for the 3.18.01 variety and in Gelsenkirchen for all varieties. The following criteria as well as the special delivery rules for the respective locations of the AG presented in Appendices 1 and 2 must be met. Deviating regulations require a separate written agreement. In the event of a violation of these requirements, the Client shall invoice the Supplier for any additional expenditure associated with this, unless a rejection within the meaning of point 8 takes place.

3.3 Approved bale dimensions:

	Minimum	Maximum
Width	80 cm	130 cm
Height	60 cm	120 cm
Length	120 cm	220 cm
Weight	400 kg	1,000 kg
Weight	400 kg	1,500 kg (Spremberg)

Hamburger Rieger Gelsenkirchen GmbH & Co. KG

	Minimum	Maximum
<i>Better varieties:</i>		
Width	80 cm	110 cm
Height	60 cm	110 cm
Weight	400 kg	1000 kg

3.4 Approved roll dimensions:

Hamburger Rieger GmbH, Trostberg paper mill:

	Minimum	Maximum
Length	50 cm	250 cm
Diameter	70 cm	140 cm
Weight		3000 kg.

Hamburger Rieger Gelsenkirchen GmbH & Co. KG

	Minimum	Maximum
<i>Roll size and weight better grades</i>		
Length	80 cm	245 cm
Diameter	80 cm	200 cm
Weight		3500 kg

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- 3.5 The width of the bales must be greater than their height.
- 3.6 The delivered goods must have a uniform bale size and square shape as well as a uniform type of Paper for Recycling per loading unit and must be loaded vertically on the truck and under no circumstances cross-tied (see Appendix 1 point 12) with at least 3 fixed wires. (if the bales are not properly tied or pressed or fall apart, a deduction of 20.00 euros/t will be claimed for the entire load, depending on the additional effort).
- 3.7 The stacking of the delivered bales must be carried out in a manner that is appropriate for unloading, i.e. no staggered rows of bales may be formed on the delivering trucks. There must be a distance of at least 20 cm between the upper row of bales and the tarpaulin cover.
- 3.8 Plastic wrapping, plastic and steel belts are not allowed, as is cross-wiring or double wiring of the bales to be delivered.
- 3.9 The delivering means of transport must have an undamaged and clean floor covering as well as clean side walls. The side walls and trusses must be removable.
- 3.10 Walking floor deliveries are only allowed by prior arrangement. For medium and higher quality paper grades according to EN 643, walking floor deliveries are generally not accepted.
- 3.11 If the delivered goods are covered by tarpaulin, they must be covered by the supplier/freight forwarder before the incoming goods inspection and unloading.
- 3.12 If deliveries are made by rail, only closed wagons may be used, which are equipped with doors that can be opened on both sides. In this case, the bales must not be pressed against the doors. Only one row of bales may be placed in front of the door.
- 3.13 Deliveries by container must be unloaded by forklift with bale clamps.
- 3.14 The delivered goods must not be stored on pallets.

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4 Acceptance times

4.1 The following acceptance times apply to the locations of the AG:

- | | | |
|--------------------------|-----------------------------|---|
| • Location Spremberg | Monday - Friday | 06:00 am - 08:30 pm
lower and middle grades
06:00 am - 04:00 pm
better varieties |
| • Location Trostberg | Monday - Thursday
Friday | 06:00 am - 02:30 pm
06:00 am - 02:00 pm |
| • Location Gelsenkirchen | Monday - Friday | 06:00 am - 01:00 pm |
| • Pitten location | Monday - Friday | 05:45 am - 04:00 pm |
| • Location Dunaujvaros | Monday - Friday | 06:00 am - 09:00 pm |

5 Information and documents

5.1 Before the first goods are received, the Client is sent the form "BusinessPartner_Questionnaire - Business Partner Self-Disclosure", which must be signed in advance and returned in PDF format for the supplier creation in the Client's ERP system.

5.2 In any case, the supplier/haulier must carry a delivery note and, in the case of a cross-border shipment, a printed CMR document and the Annex VII document (until 31.12.2026). From 01.01.2027, the Annex VII document must be completed digitally by DIWASS 2 days before delivery in accordance with the new VVA - Waste Shipment Ordinance (VO 2024/1157 of 30.04.2024 (new version replaces Regulation (EC) 1013/2006). If the delivery documents are not carried and have to be printed out on site by the Client, a fee of 20 EUR per delivery will be charged. Apart from this, the following site-specific requirements must be taken into account:

Pitten:	Transporeon Number
Trostberg, Spremberg & Gelsenkirchen:	number of bales noted on the delivery note; Transporeon Number
Dunaujvaros:	Transporeon number; Delivery note with EWC code

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6 Incoming goods inspection

- 6.1 All Paper for Recycling deliveries are checked according to the following criteria during each delivery process.
- 6.2 Weight control:
The weight of the delivered paper is checked on the AG's fully automatic and calibrated weighbridge. Full and empty weighing is carried out. The supplier receives a weighing document after the weight check has been carried out. This contains neither stamp nor signature.
- 6.3 Control of the proportional composition:
This check is carried out by a visual assessment by the AG.
- 6.4 Moisture content control:
The moisture content is determined for each delivery as an average value from at least five different measuring points. If the average value is outside the plant-specific moisture tolerance, at least eight further measured values are taken and another average value is determined. From this, an average value is determined together with the average value of the first series of measurements. This represents the average moisture content of the delivery. The AP 500 EMCO measuring device or an adequate other measuring device are used as moisture measuring devices. Alternatively, the moisture content can be checked by using a moisture measurement frame (see Appendix 2).
- 6.5 All delivering transport vehicles should – in accordance with the instructions of the operating personnel – drive through the frame in slow gear. Alternatively, the moisture content can also be checked using an NIR (Near Infrared) measuring device. This device is used randomly – the truck driver is informed about this process in a timely manner. Sampling takes about 15 minutes, only then can the goods be unloaded. Paper mills may use one of the above measurement methods.
- 6.6 Control of non-paper components:
The proportion of non-paper components is checked visually. Alternatively, an NIR measurement can be carried out to determine the proportion quantitatively; these measurements are carried out in combination with the moisture measurement and do not take any additional time.
- 6.7 Control of the size, bale density and wiring of the bales
- 6.8 Checking the stacking on the truck
- 6.9 The supplier's delivery obligation shall only be deemed to have been fulfilled if the delivered goods have been accepted by the Client in terms of quality and quantity after inspection has been carried out.
- 6.10 On request, material recycling can be confirmed.

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7 Complaint procedure

- 7.1 If the delivered goods do not meet the quality requirements, the supplier or an authorized representative will be notified by the Client by telephone, email or Transporeon. The supplier shall appoint a responsible employee by name, telephone number and e-mail address, who can be reached during the acceptance hours of the customer.
- 7.2 The goods in question are documented on the basis of a form and photos (of the truck, license plate, depreciation: 5 photos, including at least 1 photo of the total load / waste print: at least 5 photos of the goods in question) or samples. In the case of wagon deliveries, the wagon number is also given. The supplier may carry out an inspection of the goods in question within 72 hours. During this period, the goods in question will be stored separately.
- 7.3 In deviation from point 7.2, in the case of pure moisture complaints and automatic deductions of non-paper components (only in the case of NIR measurement), the process takes place without intermediate storage and photo documentation as well as an assessment of the objected goods by the supplier. If a serious deviation can already be detected during the visual inspection, separate intermediate storage continues to take place.
- 7.4 The complaint shall also be deemed to have been accepted if the Client has not received any information from the Supplier within 72 hours of the notification of the complaint or if the delivery is not inspected by the Supplier.
- 7.5 If the supplier wishes to take back the goods, this must be done within 5 working days (from the date of delivery). If this deadline is exceeded, the Client shall be entitled to charge the Supplier storage costs in the amount of EUR 10.00 per tonne per day.
- 7.6 If the delivered goods contain rubbish and are to be disposed of accordingly, the supplier will be charged a flat rate of 180.00 euros / tonne.
- 7.7 For unloading and loading in the event of a disagreement on the disputed load or rejection in accordance with point 8, the supplier will be charged an amount of 150.00 euros per load.
- 7.8 In the event of loss or damage to the weighing card, an invoice of 10.00 euros will be issued to the supplier.

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8 Rejection of deliveries of goods

In the event of the following defects, the Client shall be entitled to reject the entire delivery:

- Moisture content > 20%
- Quality devaluations - reclassification of more than 40% of the delivery quantity
- Proportion of non-paper materials and/or non-recyclable substances in the lower grades (according to EN 643) > 5%
- Proportion of non-paper substances for medium and higher grades according to EN 643
- Delivered grade does not match the specified grade in the delivery note
- Vehicles not loaded in accordance with the regulations - bales loaded upright or offset
- Vehicles not loaded in accordance with the regulations - no free space of 20 cm to the facing ceiling - risk of accident
- Non-tight/compactly pressed or stackable bales
- Bale size and weight out of tolerance
- Bales with plastic sheathing, plastic and steel tapes, cross-wiring or double wiring
- Chemicals contained in the cargoes, as well as waste from hospitals and nursing homes
- Rotted and strong-smelling material
- Paper for Recycling on pallets

9 Over- and under-deliveries

- 9.1 Fulfillment of the quantity is recognized at the rate of $\pm 5\%$.
- 9.2 In the event of additional deliveries of 5% deviating from the order, the Client reserves the right of rejection.
- 9.3 In the event of an under delivery of the order quantity of more than 5%, subsequent delivery will take place in the following month as agreed.

10 Production damage and downtime due to quality deviations, especially hidden defects

- 10.1 If deviations from the quality requirements lead to production damage and/or failures (damage to the machines, production downtime), the supplier must compensate for the resulting damage, including the loss of profit.

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11 Invoicing / Billing

- 11.1 The settlement of Paper for Recycling deliveries to the locations of W. Hamburger GmbH and Hamburger Rieger GmbH and Hamburger Rieger Gelsenkirchen GmbH is carried out on the basis of the weighing documents (point 6.2 of the AAB) on the basis of a credit note run. The supplier receives delivery statements and the corresponding credit notes for the delivery period 01-15 of a month and 16 to the end of the month
- 11.2 At the Hamburg Hungaria GmbH site, billing is carried out once a week on the basis of a collective invoice from the supplier or, in the case of deliveries from the Hamburger Recycling Group, twice a month. The collective invoices must be issued in 2 copies. They must state the consignment note number, the net weight, the delivery date, the delivery period, the type of paper/cardboard delivered, the terms of payment and, in the case of import deliveries, the contract number, the order number and the wagon number or the truck registration number and, if applicable, other legally binding information (type of material and weight of the packaging material). Only invoices will be accepted that are based on a net weight according to the information in the receipt or weighing slip. The invoice must be accompanied by a detailed list of the deliveries made during the period.

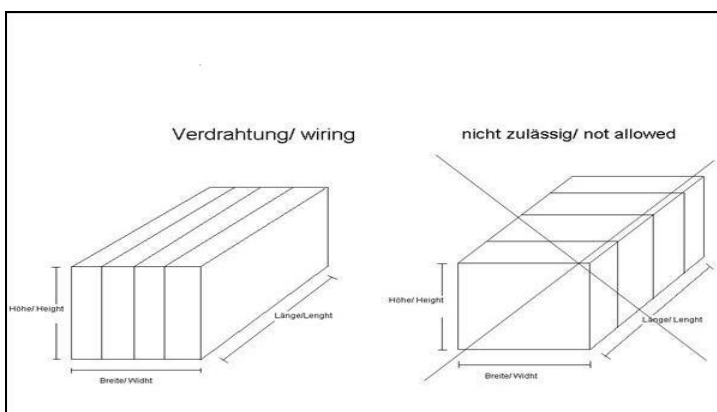
**To avoid unnecessary downtime, we ask you to adhere to the specified delivery dates.
Necessary deviations from delivery conditions and dates must be discussed in advance.**

12 Appendix

Appendix 1 – Special Quality Requirements

- Wiring:
- Simple with steel wire
 - No cross-wiring!
 - No steel and plastic straps

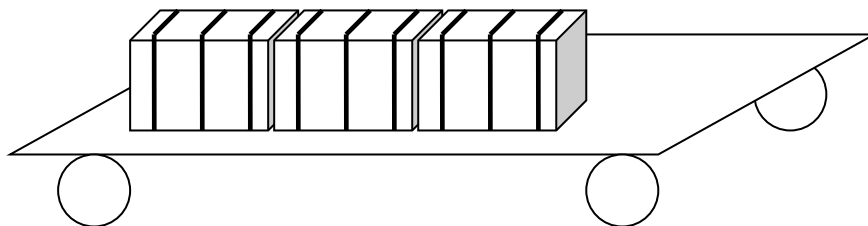
The bales must be wired lengthwise parallel to the loading area!



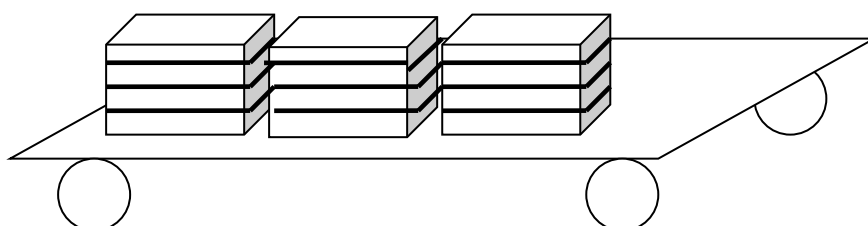
Security:

When delivering goods, please note our safety instructions, which can be found on the Hamburger Containerboard: Main: Downloads (hamburger-containerboard.com).

The Paper for Recycling must have the following properties: clean, dry and pure, no rust stains



Exception Hamburger Rieger GmbH, Papierfabrik Spremberg for higher grades, as cut by hand.



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Appendix 2 – Moisture Measurement Frame

The process is based on microwave technology and the absorption of microwaves by water. The measurements are triggered and carried out fully automatically when driving through the moisture measurement frame, without any further external influence. The big advantage of this is that a large part of the truckload is measured and not just individual points on the bale surface.

The following criteria are important for you to know and adhere to:

1. The truck may only be loaded with one type of Paper for Recycling.
2. The maximum speed when passing through the humidity measuring frame must not exceed 5 km/h.
3. The minimum height of the Paper for Recycling bales is 1.6 m.
4. The minimum length of the continuous load is 3.0 m.
5. The distance between the Paper for Recycling bales must not exceed 0.2 m.
6. The minimum width of the Paper for Recycling bales is 1.7 m.
7. The deviation of the load width over the entire measured load must not exceed ± 0.2 m.
8. The scanners of the HPNA system must be able to capture the entire load completely and without obstacles (e.g. tarpaulins, loose straps, plastic film, etc.).
9. All loaded bales must be evenly oriented in one direction; bales loaded at an angle are not permitted.
10. Tarpaulins or covers must be completely removed before being inserted into the HPNA system.
11. All fastening strips (made of aluminium and wood) must be removed before passing through the HPNA system.